

How to fill out Application for Advance

Go to <https://imperialfund.com/application-for-advance/>

Step 1. Application Information

- **Date:** Enter today's date.
- **Borrower:** Choose code assigned to your company.
- **Amount of Advance:** Enter Amount of Advance required.
- **Date of Advance:** Enter Date of Advance (+2 business days from today's date).

Step 2. Fill out the fields

- **Pledged Mortgages:** Enter total principal balance of loans pledged on the line (use column E "Prin. Bal." from General report).
- **Non-Eligible Mortgages:** Enter total amount of NPL if any.
- **Aggregate Advance Balance:** Enter aggregate outstanding principal amount of all Advances including requesting advance.
- **Borrowing Base:** Enter Borrowing Base amount (use column V "Borrowing Base" from General Report).

Step 3. Online Signature.

- After filling the form, your Signing person will receive link to HelloSign on email. Online signed document will start approval procedure.

Step 4. Final Step

- Print out the Application for Advance and Borrowing Base Certificate (2 pages), sign it and attach to the Application for Advance form in Pyrus.
- Mail original forms to:
1720 Harrison street, 7th Floor, Hollywood, FL 33020
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